

# Ormiston SWB Academy Provider Access Policy Statement



Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide students in Years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

## What are students entitled to?

Students must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs students of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

## Who handles our access requests?

Any provider wishing to request access should contact our Aspiration and Careers Leader Mrs Joanna Jones, on 01902 493797 or via email on: [enquiries@oswba.co.uk](mailto:enquiries@oswba.co.uk) (please mark the subject header Attention Mrs Joanna Jones).

## What opportunities are provided to allow access to students?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to students and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 8	<i>Open evening for local university technical colleges HE Fair</i>	<i>KS4 options evening</i>	
Year 9			University/College visits
Year 10	<i>Work experience preparation sessions</i>	<i>'Speed networking' event with providers and employers</i>	<i>Post 16 preparation sessions</i>
Year 11	<i>Assembly about opportunities at 16</i>	<ul style="list-style-type: none"><li>• <i>Post-16 options evening</i></li><li>• <i>Post-16 taster sessions</i></li></ul>	
Year 12	<i>HE fair</i>	<i>Post-18 assembly on apprenticeships</i>	<i>Careers Week-HE and Apprenticeships</i>
Year 13	<i>Apprenticeship and HE application sessions</i>		

## Who should providers contact to discuss events and options?

Providers can speak to our Aspirations and Careers Leader, Mrs Joanna Jones to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy and Guest Speaker Policy set out the Academy's approach to allowing providers into school to speak to our students and can be found at; <http://www.swbacademy.org.uk/policies-and-procedures>

## What are the rules for granting and refusing access requests?

We will grant access requests that are:

- Submitted within an appropriate time frame (we usually require at least 25 working days' notice) and provide sufficient and appropriate information
- Safeguarding compliant
- In line with the Academy ethos and meet our student needs

We will refuse any access request that does not:

- Meet the requirements of our safeguarding standards, including those under the Prevent strategy
- Fall in line with our Academy ethos or meet the needs of our students
- Allow sufficient preparation and planning time
- Appropriately demonstrate a clear rationale and purpose which is of demonstrable benefit to students

Please note that the Principal's decision regarding granting access is final.

## What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our students. We will make the rooms/spaces available to host discussions between providers and students according to availability. We will also make presentation equipment, such as projectors and televisions, available to providers. Arrangements will be discussed and agreed in advance between our Aspirations and Careers Leader and a nominated member of the provider's team.

## Can providers leave prospectuses for students to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with us.

## Approval and review

This policy statement was approved by the Ormiston SWB Academy Council on DATE TO BE CONFIRMED.

The next review will take place in January 2019.

Signed: \_\_\_\_\_ Chair of Governors

Signed: \_\_\_\_\_ Principal